



## MINUTES OF PROCEEDINGS

OTTAWA, Wednesday, September 25, 2024

(35)

[English]

Pursuant to the order of the Senate of December 9, 2021, the Standing Committee on Audit and Oversight met in camera this day in room B30, Senate of Canada Building and with videoconference, at 1:31 p.m. ET, the chair, the Honourable Marty Klyne, presiding.

*Members of the committee present:* The Honourable Senators Deacon (*Nova Scotia*), Klyne, Wells (*Newfoundland and Labrador*) and Yussuff (4).

*External members of the committee present:* Robert Plamondon (1).

*External members of the committee present by videoconference:* Hélène F. Fortin (1).

*Participating in the meeting:* Jodi Turner, Principal Clerk, Stéphanie van Beek, Procedural Clerk and Brigitte Martineau, Administrative Assistant, Committees Directorate; and Rosemonde Samedy, André Léonard and Lindsay McGlashan, analysts, Library of Parliament.

Pursuant to rule 12-7(4), the committee continued its consideration of the Senate's internal and external audits and related matters.

Pursuant to rule 12-16(1)(d), the committee discussed in camera a draft agenda (future business).

It was agreed that the revised draft Internal Audit Charter, as amended, be adopted, and that the Subcommittee on Agenda and Procedure be empowered to approve the final version of the Internal Audit Charter, taking into consideration this meeting's discussions, in both official languages, and with any necessary editorial, grammatical, formatting or translation changes required.

It was agreed that the final version of the Internal Audit Charter be posted on IntraSen and that an email be sent to senators and Senate Administration to inform them of its adoption, and that the Subcommittee on Agenda and Procedure be empowered to approve the final version of this email.

It was agreed that the committee request the Finance and Procurement Directorate to transfer \$120,000 from the committee's budget envelope to that of the Office of the Chief Audit Executive for the current fiscal year.

It was agreed that, pursuant to the committee's work plan, the chair follow-up with the Information Services Department.

At 2:05 p.m., the analysts were excused from the meeting.

Pursuant to rule 12-16(1)(c), the committee discussed in camera matters related to labour relations and personnel.

It was agreed that the Chief Audit Executive's contract be extended under the same terms and conditions.

At 2:08 p.m., the analysts were invited to join the meeting.

Pursuant to rule 12-16(1)(d), the committee discussed in camera a draft agenda (future business).

At 2:47 p.m., the deputy chair, the Honourable Senator Wells (*Newfoundland and Labrador*), took the chair.

At 3:09 p.m., the committee adjourned to the call of the chair.

*ATTEST:*

Maxime Fortin

*Clerk of the Committee*