

**RULES OF THE
SENATE OF CANADA**

ENGLISH INDEX

**RÈGLEMENT DU
SÉNAT DU CANADA**

INDEX ANGLAIS

A

Accessibility	1-1(3)
Adjournment	
Adjournment Periods	
Extension of adjournment.....	3-6(2)
Non-receipt of notification	3-6(4)
Notification of recall or extension	3-6(3)
Recall of Senate during adjournment	3-6(1)
Recall or extension if Speaker absent.....	3-6(5)
Committees	
Meeting on days Senate adjourned.....	12-18(2)
Standing Committee on Ethics and Conflict of Interest for Senators.....	12-28
Power to adjourn.....	12-19(1)
Emergency debate, motion to adjourn for purposes of <i>see</i> Emergency Debates	
Government Business.....	6-10(1)
Orders of the day, debate on	
Adjourn consideration	5-7(c)(g) 6-8
Motion on case of privilege	13-6(5)(6)
Not called when Senate adjourns	4-15(1)
Not disposed of when Senate adjourns.....	3-5(2)
Other Business	6-10(2)
Sittings of Senate	
Adjourns Friday to Monday	3-1(2)
Delayed after receipt of message.....	16-1(4)
Lack of quorum during sitting.....	3-7(3)
Business under consideration adjourned	3-7(4)
Motion	
Always in order	5-13(1) 6-8
No debate.....	5-13(3)
No motion when awaiting message regarding Royal Assent	16-1(8)
Restriction on successive motions.....	5-13(5)
Who may move	5-13(2)
Notice	
No notice	5-7(f)
One day if for other than the next sitting day	5-5(g)
Ordinary time of adjournment	3-4
Item under debate	3-5(1)
Standing vote	
Bells	5-13(4)
No adjournment until after deferred vote	9-10(7)
Suspended during vote	9-9
When Speaker leaves chamber.....	2-7(5)
Agriculture and Forestry, Standing Senate Committee	12-7(12)
<i>See also Committees and Standing Committees of the Senate</i>	

Appendices

- Appendix I: Terminology
- Appendix II: Provincial Representations to Senate Committees
- Appendix III: Cabinet Ministers Being Members of Senate Committees
- Appendix IV: Procedure for Dealing with Unauthorized Disclosure of Confidential Committee Reports and Other Documents or Proceedings

RULE

Attendance

Deductions from sessional allowance	15-1(3)
Duty to attend the Senate	15-1(1)
Failure to attend two sessions.....	15-1(2)

Audit and Oversight, Standing Committee on

See also Committees and Standing Committees of the Senate

Access to information	12-9(3)
Chair	12-13(3)
In camera meetings	12-16(2)
Mandate	12-7(4)
Meetings on days the Senate is adjourned	12-18(3)
Membership.....	12-3(2)g)
Nomination of external members	12-13(4)
Organization meeting	12-13(2)
Participation of non-members	12-14(2)
Quorum	12-6(2)
Report deposited with the Clerk	12-21(8)
Reports	12-21(7)
Restriction on membership.....	12-3(4)
Vote	12-20(2)

B

Banking, Commerce and the Economy, Standing Senate Committee

See also Committees and Standing Committees of the Senate

Bells *see* Sittings of the Senate, Quorum and Voting

Bills, Private

Examiner of Petitions for Private Bills

Appointment of Examiner	11-3(1)
Examination of petitions.....	11-3(2)
If petition is defective.....	11-3(4)
If petition is in order	11-3(3)

Fees

Deposit of bill and fees.....	11-5
-------------------------------	------

Notice and Publication

Company name	11-4(3)
Content of Notice	11-4(2)
Frequency and language of notice	11-4(5)
Notice in newspapers.....	11-4(4)
Notice to government departments.....	11-4(6)
Publication in the <i>Canada Gazette</i>	11-4(1)
Statutory declaration.....	11-4(7)

Petitions for Private Bills *see also* Petitions

Private bill introduced after petition and examination	11-2(1)
Suspension of rules.....	11-2(2)

Procedures

Commons amendments referred to committee before consideration by Senate.....	11-16
Interested persons	11-14
Minimum time before committee study	11-9
No referral to Committee of the Whole.....	11-8
Notice of committee meetings.....	11-13
Notice of substantive amendments to private bills	11-15
Obligatory referral of a private bill to a committee.....	11-7
Private bill from the Commons	11-11
Private Bill Register	11-12
Public bill rules to apply generally	11-6

RULE

Questions about provincial jurisdiction	11-10
Reference of private bills to Supreme Court	11-17
Bills, Public <i>see also Committee Reports</i>	
Legislative process, stages of	
Introduction, first reading and publishing	10-3
Pro forma bill.....	10-1
Reconsideration of clauses of a bill.....	10-5
Right to introduce bill.....	10-2
Second reading	10-4
Third reading	10-6

Pre-study of Commons Bills	
Notice of motion to refer the subject matter of a bill	10-11(2)
Referral of subject matter of bill to committee.....	10-11(1)
Senate Bills	
Non-substantive corrections to a bill	10-10(1)
No duplication of Senate bills in the same session.....	10-9
Report of corrections	10-10(2)
Supply Bills	
No extraneous clauses	10-8
Royal Recommendation	10-7

Breach of Privilege *see Questions of Privilege*

Broadcasting of Senate and Committee Proceedings

Alternative arrangements	14-7(3)
Broadcast of Senate proceedings.....	14-7(1)
Permission to broadcast.....	14-7(2)

C

Cabinet Ministers

Being Members of Senate committees	Appendix III
Government responses to reports, requests conveyed to identified ministers	12-23(2)
Question Period.....	4-8(1)(a)(b)
Speeches in House of Commons on government policy may be quoted	6-6
Who are not Senators <i>see Committees, Committee of the Whole, and Visitors, Invited Persons and Strangers</i>	

Cases of Privilege *see Questions of Privilege*

Chair of a Committee *see Committees*

Clerk of the Senate

Avoiding disqualification of a Senator, written notice to Clerk.....	15-2(4)
Committee membership changes to be filed with the Clerk	12-5
Communicating request for Government response	12-23(2)
Deposit of private bill and fees with Clerk.....	11-5
Emergency debate request	
Translation and distribution.....	8-2(2)
Written notice sent to Clerk.....	4-4(1)(2)
	8-1(2)
Informs Senate of absence of Speaker	2-4(6)
Notice of substantive motion or inquiry sent in writing to clerk at the table	5-1
Organization meeting called by Clerk.....	12-13(1)
Payment of witness expenses	12-24
Private bill register maintained by Clerk.....	11-12
Question of privilege	
Order of receipt by Clerk.....	13-5(3)
Translation and distribution.....	13-3(2)

RULE

Written notice sent to Clerk.....	13-3(1)
Recall or extension if Speaker absent	3-6(5)
Renewal of Declaration of Qualification to be filed with Clerk	15-6(1)
Report of conviction, Clerk to table	15-5(3)
Report of Standing Committee on Ethics and Conflict of Interest for Senators	12-30
Reporting failure of Senator to attend two sessions	15-1(2)
Sending and receiving of messages between Houses to be arranged by Clerk	16-2(1)
Speeches to be timed by Clerk	6-3(2)
Statutory declaration to be filed with Clerk	11-4(7)
Tabling of documents through Clerk	14-1(6)
Tabling of declarations.....	15-6(2)
Transmits Journals to Governor General	14-3
Unparliamentary language to be taken down by Clerk	6-13(2)
Written notice of criminal charge to Clerk.....	15-4(1)(a)
Written questions	4-10(1)

Committee of the Whole

Adoption of motion to leave chair.....	12-32(2)
Ministers, participation of	12-31(4)
Motion to leave chair or report progress	12-32(1)
No notice required.....	12-31(1)
Procedure.....	12-31(3)
Proceedings recorded	12-31(2)
Witnesses.....	12-31(5)

Committee Reports

Debate on tabled report	12-21(6)
Government Responses to Reports	
Absence of response and explanation deemed referred to committee.....	12-23(5)
Communication of request	12-23(2)
Request for government response	12-23(1)
Response or explanation deemed referred to committee	12-23(4)
Tabling response.....	12-23(3)
Majority conclusions	12-21(1)
No debate when report presented or tabled.....	12-21(4)
Presenting or tabling	12-21(2)
Procedure for dealing with unauthorized disclosure of confidential committee reports	Appendix IV
Report of Standing Committee on Ethics and Conflict of Interest for Senators	

Consideration of report on conduct of an individual Senator

Adoption deemed moved.....	12-29(1)
Minimum period for consideration.....	12-29(2)
Referral back to committee	12-29(3)
Senator in question may not vote on report.....	12-29(6)
When report deals with a former senator.....	12-29(4)

Deposited with Clerk.....

Reports on Bills

Amendments to be explained	12-22(4)
Obligation to report bill	12-22(1)
Report on bill with amendments.....	12-22(3)
Report on bill without amendments.....	12-22(2)
Reporting against bill	12-22(5)
Reports on service fees.....	12-21(5)
Tabled for information only	12-21(3)

Committees

Announcement before a vote of declaration of private interest	12-20(3)
Audit and Oversight <i>see</i> Audit and Oversight, Standing Committee on	
Broadcasting <i>see</i> Broadcasting of Senate and Committee Proceedings	

RULE

Chair	
Addressing.....	12-20(1)(a) 12-31(3)(a)
Announcement before a vote of declaration of private interest.....	12-20(3)
Elected at organization meeting	12-13(1)
Presents or tables reports	12-21(2)
Question Period	4-8(1)(c)
Committee of Selection <i>see</i> Selection, Committee of	
Committee of the Whole <i>see</i> Committee of the Whole	
Committee reports <i>see</i> Committee Reports	
Expenditures	
Financial operations, <i>Senate Administrative Rules</i> govern.....	12-25
Payment of witness expenses	12-24
Government Responses to Reports <i>see</i> Committee Reports	
Legislative Committees <i>see</i> Special and Legislative Committees	
Meetings	
In camera meetings.....	12-16(1)
Standing Committee on Ethics and Conflict of Interest for Senators.....	12-27(1)
In camera of joint committees	12-16(3)
Meetings on days Senate is adjourned.....	12-18(2)
Standing Committee on Ethics and Conflict of Interest for Senators.....	12-28
Meetings on days Senate sits.....	12-18(1)
Meetings outside the parliamentary precinct.....	12-19(2)
Meetings to be in public	12-15(2)
Meetings without quorum.....	12-17
Notice of meetings.....	12-15(1)
Organization meeting called by the Clerk	12-13(1)
Participation of non-members	12-14(1)
Standing Committee on Ethics and Conflict of Interest for Senators.....	12-27(2)
Power to adjourn.....	12-19(1)
Membership	
Changes	12-5
Duration	12-2(2)
Ex officio members	12-3(3)
General (twelve members)	12-3(1)
Exceptions	12-3(2)
Recommended by Committee of Selection	12-2(1) 12-4
Standing Joint Committees	12-4
Orders of Reference	
Referral of a matter to any committee	12-8(1)
Service fee proposals.....	12-8(2)
Powers	
Power to conduct inquiries and report.....	12-9(1)
Power to send for persons and papers and to publish papers	12-9(2)
Procedures	
Announcement before a vote of declaration of private interest.....	12-20(3)
Clause-by-clause consideration of bills.....	12-20(4)
Inconsistency with the Rules and practices of the Senate	12-20(5)
Proceedings in committee.....	12-20(1)
Addressing chair.....	12-20(1)(a)
Motion defeated when votes equal	12-20(1)(c)
Notice not required.....	12-20(1)(d)
Seconder not required.....	12-20(1)(b)
Quorum <i>see</i> Quorum	
Reports on Bills <i>see</i> Committee Reports—Reports on Bills	
Special Committees <i>see</i> Special and Legislative Committees	

RULE

Standing Committees	<i>see Standing Committees of the Senate and Standing Joint Committees</i>
Appointment and general mandates	12-7
Standing Joint Committees	<i>see Standing Joint Committees</i>
Subcommittee	<i>see Subcommittees</i>
Witnesses	
Committee of the Whole	
Ministers participating in proceedings	12-31(4)
Other persons appearing as witnesses	12-31(5)
Committees empowered to call for persons	12-9(2)
Expenses paid by Clerk	12-24
Senate, Ministers who are not Senators participating in proceedings	2-12

Commons Bills *see Bills, Public*

Conferences *see Messages to the Senate and Relations between the Houses*

Constitution Act, 1867, Rules referring to

Avoiding disqualification	15-2(4)
Duration of suspension	15-5(2)
Failure to attend two sessions	15-1(2)
Lack of quorum at time of meeting	3-2(3)
Notice to government departments	11-4(6)
Questions about provincial jurisdiction	11-10
Questions decided by majority of votes	9-1
Quorum of fifteen	3-7(1)
Renewal of Declaration of Qualification	15-6(1)
Royal Recommendation	10-7

Critic of a bill *see Speaking times*

Crown *see Messages to the Senate and Relations between the Houses*

D

Debate, Rules of

Previous question	6-9(1)
Adoption	6-9(5)
Application	6-9(2)
Defeat	6-9(6)
No previous question in committee	6-9(3)
Speaking after previous question moved	6-9(4)

Process of Debate

Debatable items	
Inquiries	5-8(2)
Motions	5-8(1)
If motion to hear another Senator adopted	6-4(3)
Limit on Senator adjourning debate in own name after speech started	4-15(3)
Motion to adjourn Government Business	6-10(1)
Motion to adjourn Other Business	6-10(2)
Motion to hear another Senator	6-4(2)
Motions allowed during debate	6-8
Mover or seconder may speak later	6-11
One Senator to speak at a time	6-4(1)
Quoting Commons speeches	6-6
Reading the question	6-7
Yielding for debate counts as speaking	6-5(2)
Yielding to another Senator for debate	6-5(1)
Yielding to another Senator for questions	6-5(3)

Recognition in Debate

RULE

Clarification in case of misunderstanding	6-2(2)
Recognition by the Speaker.....	6-1
Senators to speak only once	6-2(1)
Right of final reply	6-12(1)
Duty of Speaker.....	6-12(3)
Ends debate.....	6-12(3)
When exercised	6-12(1)(2)
Speaker participating in debate	2-3
Speaking times <i>see</i> Speaking Times	
Unparliamentary Language	
Objectionable speeches	6-13(1)
Retractions and apologies.....	6-13(3)
Unparliamentary language.....	6-13(2)

Debates of the Senate

Record of documents tabled in the Senate	14-1(5)
Tributes in publications	4-3(5)

Declaration of Private Interest

Announcement before a vote	
In committee.....	12-20(3)
In Senate	9-7(1)(a)
Made in committee.....	15-7(1)(b)
In camera	15-7(3)
Made in the Senate	15-7(1)(a)
Published in Journals.....	15-7(1)
Restriction	15-7(2)

Declarations

Renewal of Declaration of Qualification.....	15-6(1)
Tabling of declarations by Clerk	15-6(2)

Decorum *see* Order and Decorum**Deferred Votes *see* Voting****Deputy Leaders *see* Leaders or Facilitators****Dilatory Motions**

Dilatory and procedural motions during Routine Proceedings	4-6(2)
--	--------

Disorder

Clearing of galleries	2-13
Speaker	
May interrupt proceedings.....	2-6(1)
May suspend sitting	2-6(2)

Divisions *see* Voting**E****Emergency Debates****Process**

Adjournment motion for emergency debate	8-4(1)
Emergency debate after case of privilege.....	8-4(2)
Extension of sitting if required	8-4(8)
Limitations on motions.....	8-4(4)
Maximum duration of emergency debate.....	8-4(5)
Only one emergency debate per sitting	8-5
Speaking times	8-4(3)
Where Orders of the Day completed before emergency debate	8-4(6)
Where Orders of the Day not completed before emergency debate	8-4(7)

RULE

Request for

Content of notice	8-2(1)
Giving notice for emergency debate.....	8-1(2)
No motions during request for emergency debate.....	8-3(4)
Non-receipt.....	8-2(3)
Order of debate.....	8-3(1)
Raising a matter of urgent public interest.....	8-1(1)
Reasons for debate.....	8-3(2)
Replaces Senators' Statements	4-4(1)
Exception.....	4-4(2)
Time limit for request for emergency debate	8-3(3)
Translation and distribution.....	8-2(2)
Urgency decided by Speaker	8-3(5)

Energy, the Environment and Natural Resources, Standing Senate Committee 12-7(14)

See also Committees and Standing Committees of the Senate

Ethics and Conflict of Interest Code for Senators, Rules referring to

Declaration of private interest	15-7(1)
Ethics and Conflict of Interest for Senators, Standing Committee	12-7(3)
Appointment of committee	12-26(1)
In camera meetings.....	12-27(1)
Participation of non-members	12-27(2)
Quorum	12-26(2)
If declaration made in camera	15-7(3)
Report	
Referral back to committee.....	12-29(3)
Senator in question may not vote on report	12-29(6)
When report deals with a former senator.....	12-29(4)
Restrictions if declaration of interest	15-7(2)
Right of final reply when Senator is the subject of a committee report.....	6-12(1)(d)
Exception.....	6-12(2)
Speaker's authority limited with respect to code	2-1(2)

Ethics and Conflict of Interest for Senators, Standing Committee 12-7(3)

See also Committees and Standing Committees of the Senate

Appointment of committee.....	12-26(1)
In camera meetings	12-27(1)
Meetings during adjournment of the Senate.....	12-28
Membership.....	12-3(2)(f)
Changes	12-5
Participation of non-members	12-27(2)
Quorum	12-26(2)
Report	
Adoption deemed moved.....	12-29(1)
Deposited with Clerk.....	12-30
Maximum period for consideration	12-29(5)
Minimum period for consideration.....	12-29(2)
Referral back to committee.....	12-29(3)
Senator in question may not vote on report	12-29(6)
When report deals with a former senator.....	12-29(4)

F

Facilitators *see Leaders or Facilitators*

Final reply *see Debate, Rules of*

Fisheries and Oceans, Standing Senate Committee 12-7(13)

See also Committees and Standing Committees of the Senate

RULE

Foreign Affairs and International Trade, Standing Senate Committee	12-7(6)
<i>See also Committees and Standing Committees of the Senate</i>	

Free Conferences *see Messages to the Senate and Relations between the Houses*

G

Galleries *see Visitors, Invited Persons and Strangers*

Government Business

Consideration	4-13(2)
Motion to adjourn.....	6-10(1)
Ordering	4-13(3)
Priority of	4-13(1)

Government Responses to Reports *see Committee Reports*

Governor General *see also Messages to the Senate and Relations between the Houses*

Address to	
Debatable.....	5-8(1)(i)
Notice	5-6(1)(b)
Journals sent to.....	14-3
Royal prerogative	14-2
Royal Recommendation	10-7

H

Hansard *see Debates of the Senate*

House of Commons

Conferences <i>see Messages to the Senate and Relations between the Houses</i>	
Joint committees <i>see Standing Joint Committees</i>	
Journals	14-4
Messages between the houses	
Commons disagreement with Senate amendments	16-3(2)
Messages from Commons read	16-2(2)
Messages relating to bills on which houses disagree	16-3(4)
Senate disagreement with Commons amendments	16-3(1)
Pre-study of Commons Bills	
Notice of motion to refer the subject matter of a bill	10-11(2)
Referral of subject matter of bill to committee.....	10-11(1)
Human Rights, Standing Senate Committee	12-7(16)
<i>See also Committees and Standing Committees of the Senate</i>	
Membership.....	12-3(2)(d)

I

Indigenous Peoples, Standing Senate Committee	12-7(15)
<i>See also Committees and Standing Committees of the Senate</i>	

Inquiries

Debatable.....	5-8(2)
Notice given orally and in writing.....	5-1
Preambles—restriction.....	5-9
Subject of inquiry—restriction.....	5-2
Two days' notice	5-6(2)
Withdrawal of notice.....	5-10(2)
Withdrawal or modification after debate has started.....	5-10(1)

RULE

Internal Economy, Budgets and Administration, Standing Committee	12-7(1)
<i>See also Committees and Standing Committees of the Senate</i>	
Membership.....	12-3(2)(a)
Senate Administrative Rules.....	12-7(1)(b)
Senator on leave of absence or suspended	15-3(2)(4)
	15-4(6)

J**Joint Committees** *see Standing Joint Committees***Journals of the Senate**

Binding	14-6
Committee membership changes recorded	12-5
Committee of the Whole, proceedings recorded	12-31(2)
Copies to Governor General.....	14-3
Declaration of private interest recorded	15-7(1)
Publishing.....	14-5
Record of documents	
Tabled in the Senate	14-1(5)
Tabled through the Clerk.....	14-1(7)
Searching of Journals	14-4
Tributes in publications	4-3(5)

L**Language** *see Unparliamentary Language***Leaders or Facilitators**

Committees	
Ex officio members	12-3(3)
Notice of membership changes must be signed by.....	12-5
Consultation for extended adjournment	3-6(2)
Oral questions to Leader of the Government	4-8(1)(a)
Ordering of Government Business, determined by Leader or Deputy Leader of the Government	4-13(3)
Request for tributes	4-3(1)
Tabling of Government Response.....	12-23(3)
Tabling of papers dealing with administrative responsibilities of Government.....	14-1(1)
Time Allocation	
Agreement	7-1(1)
Motion	7-1(2)
Without agreement, announcement	7-2(1)
Time in debate <i>see Speaking Times</i>	
Service fee proposals <i>see Service Fees Act, Rules referring to</i>	

Leave of the Senate

Explanation	1-3(2)
No leave to extend tributes.....	4-3(3)
To suspend a provision of the Rules	1-3(1)

Leaves of Absence and Suspensions

Absence obligatory.....	15-2(3)
Access to resources	15-3(1)(b)
	15-3(2)
	15-4(6)
Authorized leaves of absence and suspensions	15-2(1)
Avoiding disqualification.....	15-2(4)
Deductions from sessional allowance	15-3(1)(a)
	15-3(4)

RULE

Deductions restored.....	15-3(3)
Duration of leave of absence.....	15-4(3)
Duration of suspension.....	15-5(2)
Leave of absence for accused Senator.....	15-4(2)
Leave of absence reinstated.....	15-4(4)
Notice of charge	15-4(1)
Presumption of innocence	15-4(5)
Preventative measure	15-2(2)
Report of conviction.....	15-5(3)
Senate resources in case of leave of absence	15-4(6)
Suspension of Senator	15-5(1)
Legal and Constitutional Affairs, Standing Senate Committee.....	12-7(9)
<i>See also Committees and Standing Committees of the Senate</i>	
Legislative Committees <i>see</i> Special and Legislative Committees	
Legislative Process <i>see</i> Bills, Public	
Library of Parliament, Standing Joint Committee.....	12-4(a)
<i>See also Committees and Standing Joint Committees</i>	

M

Membership of Committees *see* Committees

Messages to the Senate and Relations between the Houses

Attendance before House of Commons

Penalty	16-4(4)
Senate officers and employees attending before Commons	16-4(3)
Senators attending before the Commons	16-4(1)
Voluntary attendance by Senators	16-4(2)

Conferences

Bills on which houses disagree.....	16-3(4)
Free conference	16-3(5)
Speaking at conferences	16-3(6)

Messages between the Houses

Commons disagreement with Senate amendments	16-3(2)
Messages from Commons read	16-2(2)
Messages relating to bills on which houses disagree	16-3(4)
Preparing reasons.....	16-3(3)
Senate disagreement with Commons amendments	16-3(1)
Sending and receiving messages	16-2(1)

Messages from the Crown

Access to Senate Chamber	16-1(1)
Adjournment delayed after receipt of message	16-1(4)
Fixing time for event	16-1(2)
If a vote underway	16-1(3)(b)
Interruption of debate	16-1(7)
Reading of messages	16-1(3)(a)
Standing vote may be postponed if in conflict with message.....	16-1(6)
Suspension of sitting after receipt of message if necessary.....	16-1(5)

Ministers *see* Cabinet Ministers

Motions

Debatable motions.....	5-8(1)
Dilatory and procedural motions during Routine Proceedings	4-6(2)
Motion to adjourn Government Business.....	6-10(1)
Motion to adjourn Other Business	6-10(2)
Motion to hear another Senator	6-4(2)

RULE

Motions allowed during debate	6-8
Motions to adjourn the Senate	
More than one motion—restriction	5-13(5)
Motion to adjourn always in order	5-13(1)
Motion to adjourn put immediately	5-13(3)
Standing vote on motion to adjourn	5-13(4)
Who may move motion to adjourn	5-13(2)
Motions to be seconded.....	5-11
No motions on resolved questions	5-12
No notice for certain motions.....	5-7
Non-debatable motions	5-8 (3)
One day's notice for certain motions	5-5
Preambles—restriction	5-9
Question of Privilege	
Motion relating to case of privilege.....	13-6
Substantive motion	13-2(2)
Rescission after five days' notice	5-12
Two days' notice for certain motions.....	5-6(1)
Withdrawal of notice	5-10(2)
Withdrawal or modification once moved.....	5-10(1)

N

National Finance, Standing Senate Committee	12-7(7)
<i>See also Committees and Standing Committees of the Senate</i>	
National Security, Defence and Veterans Affairs, Standing Senate Committee	12-7(17)
<i>See also Committees and Standing Committees of the Senate</i>	
Membership.....	12-3(2)(e)
Notice	
Absent Senator	5-3
Committee meetings.....	12-15(1)
Private bills	11-13
Emergency debate	
Content	8-2(1)
Non-receipt of notice	8-2(3)
Order of receipt	8-3(1)
Sent to Clerk	8-1(2)
Translation and distribution.....	8-2(2)
Inquiries, two days' notice	5-6(2)
Motions	
Five days' notice for rescission	5-12
No notice in committee	12-20(1)(d)
12-31(3)(h)	
No notice required for certain motions.....	5-7
One day's notice for certain motions.....	5-5
Two days' notice for certain motions	5-6(1)
Objectionable notice.....	5-4
Question of Privilege	
Non-receipt of notice.....	13-3(3)
Oral notice	13-3(4)
Order of receipt	13-5(3)
Question of privilege without notice	13-4
Sent to Clerk	13-3(1)
Translation and distribution.....	13-3(2)
Without notice	13-4
Written notice	13-3(1)

RULE

Substantive amendments to private bills	11-15
Substantive motion and inquiry given orally and in writing	5-1
Withdrawal of notice	5-10(2)

Notice Paper *see Order Paper and Notice Paper*

O

Official Languages, Standing Senate Committee 12-7(5)

See also Committees and Standing Committees of the Senate

Membership.....	12-3(2)(c)
-----------------	------------

Order and Decorum

Disputes between Senators.....	2-9(1)
Disruption during sitting	2-8
Interruption of proceedings.....	2-6(1)
Redress of grievance	2-9(2)
Senator called to order	2-7(4)
Suspension of sitting due to grave disorder	2-6(2)
When Speaker addresses the Senate.....	2-7(3)
When Speaker in the chair	2-7(1)
When Speaker leaves the chamber.....	2-7(5)
When Speaker rises	2-7(2)

Order Paper and Notice Paper

Items dropped after 15 days without being considered.....	4-15(2)
Notice given orally and in writing.....	5-1
Objectionable notice.....	5-4
Written questions	4-10(1)

Orders of Reference *see Committees*

Orders of the Day

Consideration of Government Business	4-13(2)
Consideration of Other Business.....	4-14
Item dropped after 15 sittings days without being considered	4-15(2)
Item not disposed of	4-15(1)
Ordering of Government Business.....	4-13(3)
Orders and notices called after Question Period	4-12
Orders of the Day to be called at 8 p.m. or noon	4-16(1)
Possible interruption at 8 p.m. or noon	4-16(2)
Priority of Government Business	4-13(1)

Other Business

Consideration	4-14
Motion to adjourn.....	6-10(2)

P***Parliament of Canada Act, Rules referring to***

Acts of Speaker <i>pro tempore</i> and Acting Speaker valid	2-4(7)
Deductions from sessional allowance	15-1(3)
Standing Committee on Internal Economy, Budgets and Administration	12-7(1)
Standing Joint Committee on the Library of Parliament.....	12-4(a)

Petitions

Corporations	11-1(2)
Individuals.....	11-1(1)
On behalf of public meetings	11-1(3)
Petitions for Private Bills	
Examiner of Petitions for Private Bills	
Appointment of Examiner	11-3(1)
Examination of petitions.....	11-3(2)
If petition is defective	11-3(4)
If petition is in order	11-3(3)
Private bill introduced after petition and examination	11-2(1)

Points of Order

Not allowed during Routine Proceedings or Question Period	4-11(3)
Points of order relating to Routine Proceedings or Questions Period	4-11(1)
Speaker's duty to rule on.....	2-1(1)(b)
Speaker's Rulings	
Appeals of rulings	2-5(3)
Arguments	2-5(1)
Explanation of rulings	2-5(2)
Speaker does not participate in debate if required to rule	2-3

Powers of Committees *see Committees***Prayers**

4-1

Pre-study of Bills *see Bills, Public***Previous Question**

Adopting previous question	6-9(5)
Application of previous question	6-9(2)
Defeating previous question.....	6-9(6)
Form of question	6-9(1)
No previous question in committee.....	6-9(3)
No previous question in Committee of the Whole	12-31(3)(g)
Speaking after previous question moved	6-9(4)

Prima Facie *see Questions of Privilege***Private Bills** *see Bills, Private***Privilege** *see Questions of Privilege***Pro forma Bill** *see Bills, Public***Procedure for Dealing with Unauthorized Disclosure of Confidential Committee**

Reports and Other Documents or Proceedings	Appendix IV
--	-------------

Process of Debate *see Debate***Provincial Representations to Senate Committees.....**

Appendix II

Public Galleries *see* Visitors, Invited Persons and Strangers**Q****Question Period**

No debate during Question Period	4-8(2)
Oral questions.....	4-8(1)
Oral questions answered in writing	4-9
Questions to	
Committee chair concerning activities	4-8(1)(c)
Leader of the Government concerning public affairs	4-8(1)(a)
Ministers concerning responsibilities	4-8(1)(b)
Start of Question Period and limit of 30 minutes	4-7
Supplementary questions.....	4-8(3)

Questions of Privilege

Breach of Privilege	
Criteria for priority	13-2(1)
Duty to preserve privileges.....	13-1
Substantive motion	13-2(2)
Case of Privilege	
Continuation of debate on motion on case of privilege beyond ordinary time of adjournment on first day of debate	13-6(6)
Debate may be adjourned	13-6(5)
Debate on motion	13-6(2)
Limit of three hours	13-6(4)
Motion relating to case of privilege.....	13-6(1)
Speaking time on motion.....	13-6(3)
Vote deferred.....	13-6(7)
Vote on case of privilege automatically deferred in certain circumstances	13-6(8)
Where emergency debate or question of privilege follows motion on case of privilege	13-6(11)
Where Orders of the Day completed	13-6(9)
Where Orders of the Day not completed	13-6(10)
Consideration	13-5(1)
Debates to be in succession	13-5(4)
Order of consideration.....	13-5(3)
Prima facie determination by Speaker.....	13-5(5)
Speaker does not participate in debate	2-3
When question of privilege without notice considered	13-5(2)
Notice	
Non-receipt of notice	13-3(3)
Oral notice	13-3(4)
When request for emergency debate	4-4(2)
Question of privilege without notice	13-4
Translation and distribution.....	13-3(2)
Written notice	13-3(1)
Questions of privilege relating to Routine Proceedings or Question Period.....	4-11(2)

Quorum

Bells for quorum call.....	3-7(2)
Business adjourned if lack of quorum.....	3-7(4)
Called	3-7(2)
Committees	
Ethics and Conflict of Interest for Senators, Standing Committee	12-26(2)
General	12-6(1)
Meeting without quorum	12-17
Selection, Committee of	12-2(5)
Subcommittees	12-12(3)

RULE

Lack of quorum at time of meeting	3-2(3)
Lack of quorum during sitting	3-7(3)
Prayers when quorum present	4-1
Senate, quorum of fifteen	3-7(1)
Sitting adjourned	3-7(3)

R**Reports of Committees** *see Committee Reports***Rescission** *see Motions***Right of final reply** *see Debate, Rules of***Routine Proceedings**

Dilatory and procedural motions during Routine Proceedings	4-6(2)
Items	4-5
Standing votes deferred during Routine Proceedings	4-6(1)

Royal Assent

No motion to adjourn while awaiting message	16-1(8)
---	---------

Royal prerogative

14-2

Royal Recommendation

10-7

Rules and Practices, Application of

Accessibility	1-1(3)
Explanation of suspension	1-3(2)
Primacy of Rules	1-1(1)
Privileges unaffected	1-2
Suspension of a rule	1-3(1)
Unprovided cases	1-1(2)

Rules, Procedures and the Rights of Parliament, Standing Committee*See also Committees and Standing Committees of the Senate*

Membership	12-3(2)(b)
------------------	------------

S**Scrutiny of Regulations, Standing Joint Committee***See also Committees and Standing Joint Committees***Selection, Committee of**

Appointment	12-1
Committee neither standing nor special	12-2(4)
Nomination of members of standing or standing joint committee	12-2(1)
	12-4
Powers	12-2(3)
Proportionality	12-1
Quorum	12-2(5)

Senate Administrative Rules, Rules referring to *see Committees and Internal Economy, Budgets and Administration, Standing Committee***Senate Bills** *see Bills, Public***Senate Sessional Allowance (Deductions for Non-attendance) Regulations, Rules referring to**

Deductions from sessional allowance	15-1(3)
---	---------

Senate Sessional Allowance (Suspension) Regulations, Rules referring to

Deduction if suspended	15-3(1)
Deductions restored	15-3(3)

RULE

Senators Attendance Policy, Rules referring to

Deductions from sessional allowance	15-1(3)
---	---------

Senators' Statements

Emergency debate request instead of Senators' Statements.....	4-4(1)
Exception.....	4-4(2)
Evening suspension delayed when extended.....	4-2(8)(b)
Extending time	4-2(8)(a)
Fifteen minutes.....	4-2(2)
Limitations	4-2(5)(b)
Limited to three minutes each	4-2(3)
No debate	4-2(6)
No motions during.....	4-2(7)
Priority to oral notice of question of privilege	4-2(4)
Senators' Statements to take place after Prayers.....	4-2(1)
Subject matter.....	4-2(5)(a)
Tributes <i>see</i> Tributes	

Service Fees Act, Rules referring to

Referral to committee.....	12-8(2)
Report on service fees	12-21(5)

Sittings of the Senate

Adjournment Periods

Adjournment extended	3-6(2)
Non-receipt of notification	3-6(4)
Notification of recall or extension	3-6(3)
Recall of Senate during adjournment	3-6(1)
Recall or extension if Speaker absent.....	3-6(5)

Interrupted Business

Evening suspension at 6 p.m.	3-3(1)
Delayed if Senators' Statements extended	4-2(8)(b)
Delayed if voting at 6 p.m.	3-3(2)
Item under debate at adjournment	3-5(1)
Orders of the Day not disposed of at adjournment	3-5(2)
Ordinary time of adjournment	3-4

Sittings

Adjournment Friday to Monday	3-1(2)
Bells ring before meeting	3-2(2)
Lack of quorum at time of meeting	3-2(3)
Ordinary time of meeting	3-1(1)
Speaker enters chamber.....	3-2(1)

Social Affairs, Science and Technology, Standing Senate Committee

See also Committees and Standing Committees of the Senate

Speaker of the Senate

Absence of Speaker.....	2-4(6)
Acts of Senators replacing Speaker valid.....	2-4(7)
Adjournment extended	3-6(2)(3)
Announcement before a vote of declaration of private interest	9-7(1)(a)
Extending time for Senators' Statements	4-2(8)(a)
Interrupt proceedings to maintain order, power to	2-6(1)
Leaving the chair during suspensions or ringing of the bells	2-7(6)

RULE

Limitation with respect to <i>Ethics and Conflict of Interest Code for Senators</i>	2-1(2)
Objectionable notice.....	5-4
Orders strangers to withdraw	2-13(2)
Participation in debate	2-3
Proof of charge tabled	15-4(1)(b)
Recall of the Senate.....	3-6(1)(3)
Recognizes Senators in debate	6-1
Speaker's duties	2-1(1)
When right of final reply exercised	6-12(3)
Speaker's Rulings	
Appeals of rulings	2-5(3)
Arguments	2-5(1)
Explanation of rulings	2-5(2)
<i>Prima facie</i> determination on questions of privilege	13-5(5)
Speech from the Throne reported	2-2
Suspend sitting in case of grave disorder, power to	2-6(2)
Urgency of emergency debate decided by Speaker.....	8-3(5)
Voting	9-1
When Speaker addresses the Senate.....	2-7(3)
When Speaker in the chair	2-7(1)
When Speaker leaves the chair.....	2-4(5)
When Speaker leaves the chamber.....	2-7(5)
When Speaker rises	2-7(2)
Speaker <i>pro tempore</i>	
Absence of Speaker	2-4(6)
Acts valid	2-4(7)
Election	2-4(1)
Process of election.....	2-4(2)
Subsequent sessions	2-4(4)
Term of office	2-4(3)
When Speaker leaves the chair.....	2-4(5)
Speaker's Rulings <i>see Speaker of the Senate</i>	
Speaking Times	
Adjourn own debate on Other Business	4-15(3)
Certain tabled reports	12-21(6)
Committee of the Whole	12-31(3)(d)
During emergency debate.....	8-4(3)
During request for emergency debate	8-3(3)
Motion on case of privilege.....	13-6(3)
Motion to allocate time	7-3(1)(f)
Senators' Statements limited to three minutes each.....	4-2(3)
Speeches to be timed by Clerk	6-3(2)
Time limits, general	
Critic of a bill	6-3(1)(c)
Leaders or Facilitators	6-3(1)(a)
Others	6-3(1)(d)
Sponsor of a bill	6-3(1)(b)
Tributes	4-3(2)(4)
Yielding to another Senator for debate	6-5(1)
Special and Legislative Committees	
Legislative Committees.....	12-11
Special Committees.....	12-10(1)
Special Committees—mover of a motion as member.....	12-10(2)
Speech from the Throne	
Speech from the Throne reported	2-2

Sponsor of a bill *see* Speaking times

Stages of Legislative Process *see* Bills, Public

Standing Committees of the Senate

Appointment and general mandates	12-7
Agriculture and Forestry.....	12-7(12)
Audit and Oversight	12-7(4)
<i>See also</i> Audit and Oversight, Standing Committee on	
Banking, Commerce and the Economy	12-7(10)
Energy, the Environment and Natural Resources.....	12-7(14)
Ethics and Conflict of Interest for Senators.....	12-7(3)
Fisheries and Oceans	12-7(13)
Foreign Affairs and International Trade.....	12-7(6)
Human Rights.....	12-7(16)
Indigenous Peoples	12-7(15)
Internal Economy, Budgets and Administration	12-7(1)
Legal and Constitutional Affairs	12-7(9)
National Finance.....	12-7(7)
National Security, Defence and Veterans Affairs	12-7(17)
Official Languages	12-7(5)
Rules, Procedures and the Rights of Parliament.....	12-7(2)
Social Affairs, Science and Technology.....	12-7(11)
Transport and Communications	12-7(8)
Duration of membership.....	12-2(2)
Nomination of members.....	12-2(1)
Ethics and Conflict of Interest for Senators.....	12-26(1)
Power to conduct inquiries and report.....	12-9(1)
Power to send for persons and papers and to publish papers	12-9(2)
Quorum	12-6(1)

Standing Joint Committees

Duration of membership.....	12-2(2)
In camera meetings	12-16(3)
Library of Parliament	12-4(a)
Nomination and membership	12-2(1)
	12-4
Power to conduct inquiries and report.....	12-9(1)
Power to send for persons and papers and to publish papers	12-9(2)
Scrutiny of Regulations	12-4(b)

Standing Votes *see* Voting

Statutory Instruments Act, Rules referring to

Standing Joint Committee on the Scrutiny of Regulations	12-4(b)
---	---------

Strangers *see* Visitors, Invited Persons and Strangers

Subcommittees

Appointment.....	12-12(1)
In camera meetings	12-12(5)
Membership.....	12-12(2)
Procedure.....	12-12(4)
Quorum	12-12(3)
Reports	12-12(6)

Subject Matter of a Bill *see* Bills, Public

Supply Bills *see* Bills, Public

Supreme Court Act, Rules referring to

Reference of private bill to Supreme Court.....	11-17
---	-------

Suspensions *see Leaves of Absence and Suspensions*

T**Tabling Documents and Accounts**

Record of documents tabled	
In Journals and Debates if tabled in the Senate	14-1(5)
In Journals if tabled through the Clerk	14-1(7)
Royal prerogative	14-2
Tabling by Government	14-1(1)
Tabling by other Senators	14-1(3)
Tabling during debate	14-1(4)
Tabling ordered by Senate.....	14-1(2)
Tabling through Clerk	14-1(6)

Terminology..... Appendix I

Time Allocation

Motion to Allocate Time	
Procedure for debate.....	7-3(1)
Resuming debate after evening suspension	7-3(2)
Time-Allocated Government Orders of the Day	
Automatic adjournment after completion in certain cases	7-4(6)
Debate on time-allocated government item resumes if interrupted for another item of business.....	7-4(4)
Debate resumes if interrupted for deferred vote	7-4(3)
Debate to continue beyond ordinary time of adjournment and no evening suspension.....	7-4(2)
Government order to which time is allocated.....	7-4(1)
Question put on time-allocated order	7-4(5)
With Agreement	
Agreement to allocate time.....	7-1(1)
Motion on agreement to allocate time	7-1(2)
Question on agreement to allocate time put immediately	7-1(3)
Without Agreement	
Content of motion to allocate time	7-2(5)
Motion to allocate time made an order of the day	7-2(3)
No agreement to allocate time	7-2(1)
Notice of motion to allocate time	7-2(2)
Only one stage of a bill.....	7-2(4)

Time limits on speeches *see Speaking Times*

Transport and Communications, Standing Senate Committee 12-7(8)
See also Committees and Standing Committees of the Senate

Tributes

Acknowledgements of tributes	4-3(4)
Duration of fifteen minutes	4-3(1)
Limited to three minutes each	4-3(2)
No leave to extend tributes.....	4-3(3)
Printed in publications.....	4-3(5)
Requested by leader or facilitator.....	4-3(1)
When request for emergency debate	4-4(2)

U**Unparliamentary Language**

Objectionable speeches	6-13(1)
------------------------------	---------

RULE

Retractions and apologies.....	6-13(3)
Unparliamentary language taken down.....	6-13(2)

V**Visitors, Invited Persons and Strangers**

Clearing of galleries	2-13(3)
Distinguished visitors.....	2-11
Former Senators and current members of House of Commons, seats for	2-10
Galleries	
Clearing	
Motion	2-13(1)
Without motion.....	2-13(2)
Locked during vote.....	9-8(2)
Ministers	
Participation in Committee of the Whole	12-31(4)
Participation in proceedings in chamber	2-12(1)
Prior motion not required for Speaker or chair of Committee of the Whole to clear	
galleries.....	2-13(2)
Rules and practices apply	2-12(2)
Strangers ordered to withdraw	2-13(1)
Witnesses <i>see</i> Committees	

Voting

Committee, Announcement before a vote of declaration of private interest.....	12-20(3)
Deferred standing votes	
Bells to be rung once for a series.....	9-10(6)
During Routine Proceedings.....	4-6(1)
Item of Government Business subject to time allocation	7-4(5)
Motion on case of privilege	13-6(8)
No adjournment until after deferred vote	9-10(7)
No deferral in relation to consequential business	9-10(5)
Report of Standing Committee on Ethics and Conflict of Interest for Senators on	
conduct of an individual Senator	12-29(4)
Requested by a whip.....	9-10(1)
Time for deferred vote.....	9-10(2)(4)
Vote deferred only once	9-10(3)
Vote deferred to Friday	9-10(4)
General Principle	
Questions decided by majority of voices.....	9-1
Speaker can vote.....	9-1
Procedure.....	9-7
Standing votes	
Adjournment suspended during vote	9-9
Announcement before a vote of declaration of private interest.....	9-7(1)(a)
Bells	
Appeal of Speaker's ruling	2-5(3)
Dilatory and procedural motions during Routine Proceedings.....	4-6(2)
Fifteen-minute bells for scheduled vote	9-6
For quorum call	3-7(2)
Motion to adjourn the Senate	5-13(4)
Ordinary procedure for determining the duration of bells.....	9-5
Speaker may leave the chair for duration of the bells	2-7(6)
No debate after vote called	9-4
Procedure for standing vote.....	9-7(1)
Public galleries locked.....	9-8(2)
Request of two Senators	9-3
While vote is in progress	9-8(1)

RULE

Withdrawal or change of vote	9-7(2)
Voice votes	
Procedure.....	9-2(1)

W**Whip**

Deferred standing vote	9-10(1)
To Friday	7-4(5)(d) 9-10(4)
Extending time for Senators' Statements	4-2(8)(a)
Ordinary procedure for determining the duration of bells	9-5

Witnesses *see* Committees**Written Questions and Delayed Answers**

Delayed answers.....	4-10(3)
Replies to written questions	4-10(2)
Written questions	4-10(1)